

ADAPT TO CHANGE AT THE SPEED OF BUSINESS:

VIRTUAL PI PLANNING

IN
4
DAYS

WORKING AGREEMENTS

Create your own workspace at home which will enable interaction

Turn on your video

Pin the video of who is presenting

Play with backgrounds on zoom

Be prepared for fun interactive activities and games!

PLANNING GUIDE

Iterate in small batches by priority

Avoid “waterfalling” planning

Self-organize breakouts

Leave Sprint IP Sprint uncommitted

Plan/commit w/ business value in mind

Iterate at your Team PI Objectives

ROLES



TEAMS

Not all Team PI Objectives will originate from Features. Identify and resolve dependencies by working with other teams



SCRUM MASTERS

Your responsibility is to manage the timeboxes, dependencies, and ambiguities



PRODUCT OWNERS

You'll likely have ambiguities – work with product managers and architects when refining backlogs.



OTHER STAKEHOLDERS

Actively circulate and participate. Don't wait for people to come to

DAY

1

PLANNING & CONTEXT

Business Context

Product/Solution Vision

Architecture Vision & Dev Practices

Planning Context and Lunch

Team Breakouts

Architects and Product Managers circulate

TIPS/TRICKS

Use a shared space to take notes of what is learned during lectures

Show Architecture right after feature details to better align backlogs to the solution

Use a messaging and collaboration platform to document questions and answers

DAY

2

OUTPUTS

Team Breakouts

Draft Plan Review

Management Review & Problem Solving

TIPS/TRICKS

Define Velocity for each sprint

Identify team backlog items, dependencies, impediments and risks throughout

Load stories on Iterations to full capacity
Negotiate and gain agreement on PI objectives

Make adjustments based on challenges, risks and impediments

DAY

3

FINALIZATION

Planning Adjustments

Team Breakouts

Final Plan Review & Lunch

Program Risks

PI Confidence Vote

TIPS/TRICKS

Load less than velocity per sprint

Finalize SMART objectives with Business Value

Identify and ROAM Team and program level risks

Invite in your program team and business owner

DAY

4

PREP FOR EXECUTION

Plan a rework, if necessary

Planning & Retrospective & Moving forward

Execution

Virtual Happy Hour

TIPS/TRICKS

Rework until commitment is achieved

Hold a retrospective on planning and solidify a plan for moving forward

Set train and team meeting cadences

Have fun and be proud of what you accomplished

WHAT YOU'LL NEED



WEB CONFERENCING PLATFORM



COLLABORATION TOOL



TEAM/ENTERPRISE PRODUCTIVITY TOOL



WWW.CPRIME.COM

FOR MORE INFORMATION AND HELP IMPLEMENTING, VISIT WWW.CPRIME.COM/VIRTUAL-SOLUTIONS